

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 4/26/2022

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

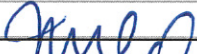
Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit


BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: 

Does this Contract/Agreement utilize technology? YES/NO
 If yes, Technology Admin:

Leadership Team Member: 

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Provide counseling services to Native American students who have emotional and/or behavioral health problems.

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Superintendent Perry

From: Rich Papaw

Date: 05/09/2022

Re: Daybreak Family Services

SUBJECT

Accept and approve a NEW(or renewed) contract between Daybreak Family Services and Broken Arrow Public Schools for providing access to counseling services.

ENCLOSURES/ATTACHMENTS

Contract agreement

SUMMARY

The agreement between the District and Daybreak Family Services will provide mental/behavioral health services for students at Rhoades Elementary during the Indian Education Summer Camp. The cost of counseling services are quoted at \$10,300.00 and will be paid from Title VI and JOM funds. The dates of services will be May 10, 2022 through June 30th, 2022.

FUNDING

Title VI and JOM

RECOMMENDATION

Approve

Daybreak Family Services

LETTER OF AGREEMENT

This agreement dated _____, is entered between Daybreak Family Services and Broken Arrow Public Schools. This letter of agreement is for the period of May 10, 2022 through June 30th, 2022 and may be renewable annually with consent of both parties. It is agreed by both parties that Daybreak Family Services will provide School Based Counseling and Mental Health Services as listed in this agreement to only Native American Students the district identifies.

The purpose of this agreement is to provide for greater parent/student/teacher access to services offered in the Broken Arrow School Community.

DAYBREAK FAMILY SERVICES.

Daybreak Family Services will be allocated funds to provide services for students in Elementary, Middle and High Schools.

Daybreak Family Services will provide monthly invoices to the Broken Arrow School District documenting the services provided on an hourly basis of \$60.00 per hour for therapist services (Life Skills Groups, , parent groups, & one on one services as needed) \$500.00 for supplies (to facilitate groups) & \$30.00 for case management services (phone calls, locating resources, fliers to parents and connecting to on-going care) and not exceed \$10,300.00.

Service Fees for Program Services

Service fees for the summer services provided because of this letter of agreement will be paid by Broken Arrow School District monthly. Broken Arrow School District will provide Daybreak Family Services with invoice instructions as to how services need to be billed and who the invoices will be directed to.

Representation for all Services

- Broken Arrow School District, Daybreak Family Services agree to assign specific staff members the primary responsibility for administrative activities related to this agreement, identified herein as:
 - Jean Brassfield Broken Arrow Public Schools
 - David Peters Daybreak Family Services

Insurance

- Prior to the commencement of services under this agreement, Daybreak Family Services agrees to maintain general liability insurance coverage in minimum amounts of Twenty-Five Thousand Dollars (\$25,000.00) for property damage, and Four Million Dollars (\$4,000,000.00) for bodily injury arising out of any single occurrence. Daybreak Family Services and Daybreak Family Services also agrees to carry Professional Liability insurance in the amount of \$4,000,000. Both agencies shall give at least ten (10) days' notice to Broken Arrow Public Schools before cancellation of any coverage for any reason. Both agencies agree to maintain liability coverage in force during the entire term of this agreement.

Hold Harmless

- Daybreak Family Services will not hold Broken Arrow Public Schools responsible for actions of each agencies employees or clients, which result in loss or damages whether action is unintended, negligent or intended. Similarly, Broken Arrow Public Schools will not hold Daybreak Family Services responsible for actions of Broken Arrow Public Schools staff or any student over which both agencies has no supervision or control which results in loss or damages whether such action resulting in loss or damages, is unintended, negligent or intended.

In the event of any disagreement as to the administration of the project, the matter will be resolved by the designated Administrators as referenced in this document.

BROKEN ARROW PUBLIC SCHOOLS:

BOARD OF EDUCATION

BY: _____
President

Subscribed and sworn before me this the _____ day of _____, 2022.

My Commission expires: _____

Notary Public

Daybreak Family Services

BY:



Notary Public

Subscribed and sworn before me this the 26th day of April, 2022.

REBEKAH TAYLOR
Notary Public - State of Oklahoma
Commission Number 20010196
My Commission Expires Aug 20, 2024